

Dear AAA Plus or Premier Member,

Please read about your AAA Western and Central New York Road Trip Interruption Protection benefit below. The following information includes eligibility and documentation required for reimbursement consideration. Trip Interruption Protection begins 7 days after Plus or Premier enrollment or upgrade. Members who have previously utilized all four free road service requests for the membership year are not eligible for Trip Interruption Protection. One claim allowed per incident. Mechanical disablements, or theft occurring before a Plus or Premier upgrade are not eligible for Trip Interruption Protection. Delays due to extreme weather conditions are not reimbursable in the absence of specific mechanical failure, collision causing disablement, or theft. Requests must be submitted within 90 days from disablement/theft.

PLEASE CHECK THE APPLICABLE DOCUMENTS SUBMITTED WITH YOUR CLAIM.

- Completed reimbursement form (page 2).
- Copy of tow receipt (if not serviced by AAA).
- Copy of dated and itemized vehicle repair receipt from a state certified garage.
- Copies of dated and itemized receipts for meals and lodging. (Credit Card statements not acceptable) **OR**
- Copy of dated and itemized closing car rental receipt.
- Copy of police report/accident report, if applicable.
- A statement from Insurance company stating the vehicle was a total loss, if applicable.

PLEASE SUBMIT ALL APPLICABLE ITEMS TO AAA WESTERN AND CENTRAL NEW YORK AT THE FOLLOWING:

BY MAIL: AAA
Attn: Membership Accounting
PO Box 9006
Buffalo, NY 14231

OR BY EMAIL: mbrshp_acct@nyaaa.com

In the event an auto trip is delayed overnight or canceled due to mechanical disablement, a collision causing disablement or theft of your eligible vehicle, AAA Plus and AAA Premier provide reimbursement for food and lodging **or** a car rental. At the member's option, a rental car can be secured to continue the trip or return home **or** the member may seek temporary lodging and food while waiting for repairs (**not both**). Terms of the Trip Interruption Protection benefit are as follows:

- **AAA Basic Members:** No allowance
- **AAA Plus Members**:** Up to \$350 reimbursement per membership year; One claim allowed per incident
- **AAA Premier Members**:** Up to \$1500 reimbursement per membership year; One claim allowed per incident
- **Distance Requirement:** Mechanical disablement, collision causing disablement, or theft must occur 100 miles or more from permanent or alternate residence
- **Maximum Duration of Claim:** *For Car Rental:* The sooner of 72 hours from time of disablement/ theft or upon returning home; *For Food and Lodging:* The sooner of 72 hours from time of disablement/theft or upon repair
- **Proof of disablement:** Proof of tow required; Dated & itemized repair receipt required
- **Repair facility:** Repair facility must be a state certified auto repair facility
- **Food and drink:** Alcohol not covered
- **Food and lodging establishments:** Establishments must be properly licensed to do business; Establishments must be in the same vicinity as the breakdown
- **Lodging reservations:** Pre-booked reservations are not covered
- **Car Rental:** Dated and itemized rental receipt required; Reservation enhancements not covered

*** Trip Interruption Protection begins 7 days after Plus or Premier enrollment or upgrade. Pre-existing breakdowns are not eligible for Trip Interruption Protection. Members who have previously utilized all four free road service requests for the membership year are not eligible for Trip Interruption Protection.*

AAA Western and Central New York's Membership Accounting reviews your Trip Interruption Protection Claim Form for reimbursement consideration based on the description of incident **and** the completeness of dated/itemized receipts supplied. Please allow approximately 4-6 weeks to process the claim.

If you have any questions, please call 1-800-836-2582.



AAA Plus®/RV & AAA Premier®/RV Road Trip Interruption Claim Form

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Membership Level: AAA Plus AAA Premier

Membership Number: 620 084 _____ Expiration: ____/____/____

Plus/Premier/RV Member's Name: _____

Member's Permanent Address: _____

City: _____ State: _____ Zip: _____ Telephone Number: (____) _____

Email Address (For Correspondence): _____

NYS Driver License # (For Car Rental): _____ Number of people traveling in vehicle: _____

Location of Incident: _____ Date of Incident: ____/____/____

Trip Destination: _____ Time of Incident: ____:____ AM PM

Did you continue on your trip? (Check One) Yes No Date Returned Home: ____/____/____

Date of Tow: ____/____/____ Repair Started: ____/____/____ Repair Completed: ____/____/____

Vehicle Serviced: Year: _____ Make: _____ Model: _____

Describe the incident in as much detail as possible: _____

PLEASE CHECK THE ITEM FOR WHICH YOU ARE REQUESTING REIMBURSEMENT:

Food And Lodging OR Car Rental

Amount of reimbursement request: \$ _____

I understand that reimbursement will be considered within specified limitations based on the dated itemized receipts included and will not exceed \$350 annually for AAA Plus members and \$1,500 annually for AAA Premier members. I also understand that one claim allowed per incident and AAA Western and Central New York or its affiliates reserve the right to request any additional information from me which it considers necessary for use in considering my request for reimbursement.

Plus/Premier/RV Member Signature: _____ Date: ____/____/____

ACCOUNTING USE ONLY:

CLAIM RECEIVED: ____/____/____ CLAIM #: _____ LTV: _____ JOIN DATE: ____/____/____

ISSUED BY: _____ REVIEWED BY: _____ TOTAL AMOUNT OF REIMBURSEMENT: \$ _____

DEPARTMENT APPROVAL: _____ PLUS ACCOUNT #: 1.8266.407.00 AMT: \$ _____

PREMIER ACCOUNT #: 1.8264.407.00 AMT: \$ _____